

## Corporate Services Scrutiny Panel

Minutes of 20<sup>th</sup> meeting held on 28<sup>th</sup> September 2006  
Blampied Room, States Building

Present Deputy P J D Ryan, Chairman  
Connétable J L S Gallichan  
Connétable D Murphy  
Deputy J Gallichan

Apologies Senator J L Perchard, Vice-Chairman

Absent

In attendance Mr M Haden, Scrutiny Officer  
Miss S Power, Scrutiny Officer

Ref Back	Agenda matter	Action
1.	<b>Minutes</b> – The Panel approved the minutes of the meeting held on 27 <sup>th</sup> July 2006.	
2.	<b>Chairmen’s Committee</b> – The Panel noted the briefing sheets from the Chairmen’s Committee meetings held on 28 <sup>th</sup> July and the 8 <sup>th</sup> September 2006.	
3.	<b>Matters arising –</b> a. <b>Joint Public meeting</b> – the Panel noted the date for this had changed to the 23 <sup>rd</sup> November 2006. The Panel agreed to wait until after the Scrutiny away day to propose topics for this meeting. b. <b>Scrutiny Away Day</b> – the Panel noted that this would take place on the 3 <sup>rd</sup> November 2006. The Panel requested for the Chairmen’s Committee to be informed that the Panel felt only elected Scrutiny Panel members and officers should attend this event.	
4.	<b>Protocol for the appointment of advisers</b> – the Panel noted these documents, and it was agreed that any advisers would be appointed in accordance with the paper and Financial Direction 5.1. The Panel also noted the Greffier’s role and responsibility as accounting officer.	
5.	<b>Fiscal Strategy review costs</b> – the Panel noted the cost of the fiscal strategy reviews to date. The Panel requested for a projected budget to the end of the year to be provided at its next meeting.	SP
6.	<b>Scrutiny Office working practices</b> – the Panel noted the paper prepared by Scrutiny Manager, Kay Tremellen-Frost.	
7. Item 1 26.09.06	<b>Fiscal Strategy Reviews –</b> a. <b>Zero/Ten Design Proposal</b> – the Panel agreed that the Sub Panel could reconvene to review the RC once it had been presented by the Minister for Treasury and Resources. b. <b>GST</b> – the Panel was informed that the Sub Panel was in the process of drafting its report, with the intention of presenting it to the States on the 10 <sup>th</sup> October 2006.	
8.	<b>Future work programme –</b> a. <b>Freedom of Information Law</b> – the Panel noted the letter from the Chairman of the Privileges and Procedures	

<p>Item 8 27.07.06</p>	<p>Committee, and agreed that it required further information before it made a decision to review this subject. The Panel agreed that a meeting should be arranged between Deputy Gallichan and Anne Harris to discuss what the review would entail, with a view to producing a scoping document in time for the next full Panel meeting.</p> <p>b. <b>Public sector pensions</b> – the Panel agreed that this was an important subject which deserved further consideration, and that a scoping document should be drafted for consideration at the next full Panel meeting.</p> <p>c. <b>Population Office</b> – Deputy Gallichan informed the Panel that she would be having a briefing on the progress of the Migration Advisory Group at 4.30pm on the 12<sup>th</sup> October 2006. The Panel agreed an officer should attend this meeting. The Panel agreed that it would still be too early to conduct a review on this area.</p> <p>d. <b>States Annual Business Plan</b> – the Panel agreed that it would be important to conduct a review into the process behind the States Annual Business Plan in advance of the release of the Business Plan for 2008. Deputy Gallichan agreed to work with an officer to draft a scoping document for this review for consideration at the next full Panel meeting.</p> <p>e. <b>Scrutiny Topic Proposal</b> – the Panel received a topic proposal form requesting for a review into why there has not been an increase in the Overseas Aid budget in recent years. The Panel agreed that this proposal should be put on the agenda to be discussed at the next full Panel meeting.</p>	<p>SP</p> <p>SP</p> <p>SP</p> <p>SP</p>
<p>9.</p>	<p><b>Quarterly meeting with the Chief Minister</b> – the Panel agreed that this meeting should take place during either the week beginning the 6<sup>th</sup> or the 13<sup>th</sup> November 2006. The Panel requested for the Chief Minister to be contacted to establish when would be convenient for him to attend.</p> <p>The Panel agreed to consider items for discussion at this meeting at its next full Panel meeting.</p>	<p>SP</p>
<p>10.</p>	<p><b>AOB –</b></p> <p>a. <b>Public Engagement</b> – the Panel noted that Mrs S Watts, Orchid Communications had been appointed as Scrutiny’s PR Consultant on a trial period of 4 months. The Panel requested for a meeting to be arranged with Mrs Watts to discuss ways of improving the Panel’s public engagement.</p> <p>b. <b>Arrangements for Public Hearings</b> – the Panel agreed that in future it would aim to hold Public Hearings between 12-2.00pm to enable more members of the Public to attend during their lunch breaks. The Panel also felt that this would provide more preparation time before Public Hearings.</p>	<p>SP</p>
<p>11.</p>	<p><b>Future meetings –</b>  <b>5th October 2006 (11.00am)</b> Full Panel to meet to discuss the GST report.  <b>26<sup>th</sup> October 2006 (9.30am)</b> Full Panel meeting.</p>	

Signed

Date

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Chairman, Corporate Services Panel